

Robertson County Emergency Services District
Board of Commissioners
Monthly Meeting
November 14, 2023 @ 6:30 p.m.
RCESD/EMS Office
287 Cooks Lane, Franklin, TX 77856

1. Call Meeting to Order
2. Public Comments
3. Consideration, discussion, and any approval of October 2023 **Minutes** (Action Item)
4. Consideration, discussion, and any approval of October 2023 Financial Report (Action Item)
 - Emergicon Collections and Write-Off Reports
 - CitiBank Credit Card Statements
5. Consideration, discussion and any approval of Franklin Volunteer Fire Department accepting Bunker Gear Grant and Robertson County Emergency Services District Funding Purchase from Reserves with the Understanding of Grant Funds to Return to the District (Action Item)
6. Consideration, discussion, and any approval of **Reserve Funding Request** of Volunteer Fire Departments to include funding adjustment (Action Item)
 - Seale VFD office supplies totaling \$200
7. Consideration, discussion and any approval of Franklin Volunteer Fire Department Purchasing Chassis for Remount and Robertson County Emergency Services District Finance (Action Item)
 - Determine Bid or BuyBoard
 - Determine Remount or New Unit
 - Determine Finance amount and Length of Loan
8. Consideration, discussion, and any approval of **FY2023-24 Budget Adjustments** (Action Item)
 - None
9. Consideration, discussion, and any approval of **Requests for FY 2023-24 Preapproval** of Expenditures of Volunteer Fire Departments (Action Item)
 - Bremond VFD preapproval to purchase foam totaling \$5,689.92
 - Franklin VFD preapproval to purchase cabinet totaling \$1787
 - Hearne VFD preapproval to purchase helmet totaling \$401
 - RCEMS preapproval of EMS Conference cost totaling \$2,415 and uniforms totaling \$3,795.37
10. Consideration, discussion and any **Approval of Appropriate Expenditures for Volunteer Fire Departments**, payment of approved expenditures for FY 2023-24 expenditures (Action Item)
11. Consideration, discussion and any **Approval for Payment of Robertson County Emergency Services District Monthly Expenses** including payroll and RCEMS and Tower Expenses and Funds Transfer (Action Item)
12. Consideration, Discussion and any Approval of Robertson County Emergency Services District Subcommittee Recommendation for 2023 Employee Benefits package and items required for transition (Action Item)
 - Handbook
 - Recommendations by HR
 - FMLA
 - Other Operational and Personnel Related Items
 - Captivate Billing Proposal
 - TCDRS Renewal

13. Consideration, discussion and any approval of Robertson County Emergency Services District engaging with Ingram Wallis & Co., PC for Fiscal Year 2022-2023 Audit to include Robertson County Emergency Medical Services (Action Item)
14. Consideration, discussion and any action regarding the ownership, use and rental of buildings and property of Robertson County Emergency Services District and/or Volunteer Fire Departments in Robertson County, Texas, insurance on buildings and property and activities thereon, issues regarding use of property and buildings by governmental supported users and/or non-governmental supported users, determination of rental rates, determination of selection of non-governmental supported users of property and buildings, operational viability of property and buildings when used by governmental supported users and/or non-governmental supported users of property and buildings (Action Item)
15. Consideration, Discussion and any Approval of Volunteer Fire Departments Completing Risk Management Recommendations from ESIP (Action Item)
 - Updates from Departments
16. Consideration, Discussion and any Approval of Robertson County tower and communications updates (Action Item)
 - Adopt a Resolution for BVWAC in conjunction with all Robertson County and Robertson County Equipment
17. Consideration, Discussion and Any Approval of Updating the Interlocal Agreement Between Robertson County Emergency Services District dba Robertson County EMS and Robertson County for Granted Medical Equipment and authorize signatures (Action Item)
18. Consideration, discussion and any Approval of Robertson County Emergency Services District dba Robertson County EMS Contract with Zoll One to Upgrade Equipment and authorize signatures (Action Item)
19. Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance, and personnel reports
20. Reports from Robertson County EMS including any financial, performance, training, equipment, operations, compliance and personnel reports
21. EXECUTIVE SESSION
 - Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney
 - Announcement of time and date closed meeting (executive session) for this matter ends and reconvene in open session.
 - The Robertson County EMERGENCY SERVICES DISTRICT reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)
22. RECONVENE INTO REGULAR SESSION
 - The Robertson County EMERGENCY SERVICES DISTRICT will reconvene in a public meeting to discuss and take action on related matters.
23. Adjourn

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

Next Monthly Board Meeting, Emergency Services District December 12, 2023