

Robertson County Emergency Services District
Board of Commissioners
Monthly Meeting
Tuesday, June 13, 2023 @ 6:30 p.m.
RCESD Station 1/RCESD Office
285 Cooks Lane, Franklin, TX 77856

1. Call Meeting to Order

President, Robert Yezak, called the meeting to order at approximately 6:30pm and noted a quorum was present with no legal counsel. The Board of Commissioners met at the RCESD Station 1/RCESD Conference Room, 285 Cooks Lane, Franklin, Texas.

The following were present:

RCESD COMMISSIONERS:

Robert Yezak, President
Jerry Henry, Asst. Treasurer

Toni Mathews, Treasurer
Carla Barker, Vice President

Hope Zeig, Executive Director

VISITORS:

Adam Gallagher, RCESD/EMS
Steven Von Gonten,
RCESD/EMS
Joe Hays, EVFD
Renda Jackson, CVFD
Franklin Little, WVFD
Billy Houston, RCESD
Amy Munoz, RCESD/EMS

Chris Wills, BVFD
Jerry Hadley, BVFD
Cole French, RCESD
Erin Rodriguez, HVFD
David Buckley, HVFD
Alicia Supak, RCESD
Santiago Guerrero, RCESD
James Bond, RCESD

Celene Lincecum, SRP
Dwain Funderburk, SRP
Dee Dee Ferrell, FVFD
Bo Deal, RCESD
Jarod Morse, EVFD
Theresa Fowler, BJVFD

Bo Deal and Mika Isbell were presented awards for their actions during a call involving Bremond PD.

2. Public Comments

None

3. Consideration, discussion, and any approval of May 2023 Minutes (Action Item)

Commissioner Barker makes a motion to approve May 9 and 16,2023 minutes. Commissioner Henry seconded the motion, the motion carries.

4. Consideration, discussion, and any approval of May 2023 Financial Report (Action Item)

Commissioner Mathews makes a motion to approve May 2023 Financial reports. Commissioner Henry seconded the motion, the motion carries.

• **Emergicon Collections and Write-Off Reports**

Emergicon collection report for RCESD Inc for May was \$5,881.87 and write-offs total \$98,143.13 for May and \$85,185.04 for April. Emergicon collections for RCESD for May was \$118,015.81.

Commissioner Barker makes a motion to approve Emergicon collections and write-off reports. Commissioner Henry seconded the motion, the motion carries.

• **CitiBank Credit Card Statements**

Commissioner Barker makes a motion to approve CitiBank credit card statements. Commissioner Mathews seconded the motion, the motion carries.

- **Ratify VFIS Refunds for Franklin VFD & Calvert VFD**
Commissioner Barker makes a motion to approve VFIS refunds for Franklin VFD for \$6,086.00 and for Calvert VFD for \$11,273.00. Commissioner Mathews seconded the motion, the motion carries.
- **Ratify NAPA Refund for Franklin VFD**
Commissioner Barker makes a motion to approve NAPA refund to Franklin VFD for \$287.04. Commissioner Mathews seconded the motion, the motion carries.
- **Accept VFIS Refund for Seale VFD**
Commissioner Barker makes a motion to accept VFIS refund of \$6,201 for Seale VFD. Commissioner Henry seconded the motion, the motion carries.

5. **Consideration, discussion, and any approval of Reserve Funding Request of Volunteer Fire Departments to include funding adjustment (Action Item)**

None

6. **Consideration, discussion, and any approval of FY2022-23 Budget Adjustments (Action Item)**

- **BJVFD adjustment of \$3,322.86**
\$3,322.86 from Emergency Services Equipment to Radio

Commissioner Mathews makes a motion to approve BJVFD adjustment of \$3,322.86. Commissioner Henry seconded the motion, the motion carries.

- **Easterly VFD adjustment of \$4000**
Easterly VFD adjustment was \$4,000 plus an additional \$1,600 bringing the total to \$5,600. \$2000 from Bunker Gear and \$2000 from Radios to Vehicle Maintenance (\$4,000)
\$600 from Radios to Vehicle Maintenance

Commissioner Barker makes a motion to approve Easterly VFD adjustment of \$5,600. Commissioner Henry seconded the motion, the motion carries.

- **Seale VFD adjustment of \$300**
\$300 from Equipment Testing to Bunker Gear Other

Commissioner Mathews makes a motion to approve Seale VFD adjustment of \$300. Commissioner Henry seconded the motion, the motion carries.

- **Other VFDs**
None

7. **Consideration, discussion, and any approval of Requests for Preapproval of Expenditures of Volunteer Fire Departments (Action Item)**

- **Blackjack VFD preapproval of \$831.99 for storage cabinet, retractable cord reel, blower, and labels**
Commissioner Henry makes a motion to approve Blackjack VFD to purchase storage cabinet, retractable cord reel, blower, and labels totaling \$831.99. Commissioner Mathews seconded the motion, the motion carries.
- **Easterly VFD preapproval of \$3,134.93 for Engine Kit**
Commissioner Henry makes a motion to approve Easterly VFD to purchase engine kit for \$3,134.93. Commissioner Mathews seconded the motion, the motion carries.
- **EMS preapproval of 8 computer chairs and folding tables totaling approximately \$1200**
Commissioner Henry makes a motion to approve EMS to purchase 8 computer chairs and folding tables totaling approximately \$1200. Commissioner Mathews seconded the motion, the motion carries.

- **Hearne VFD preapproval of \$10,376.22 for radios, storage doors, shelves, tires, pre-mix plugging compound, football plugs, and batteries**
Commissioner Mathews makes a motion to approve Hearne VFD to purchase radios, storage doors, shelves, tires, pre-mix plugging compound, football plugs, and batteries totaling \$10,376.22. Commissioner Barker seconded the motion, the motion carries.
- **Seale VFD preapproval of \$1,904.90 for 1 set of boots, printer, and wearable lights**
Commissioner Barker makes a motion to approve Seale VFD to purchase boots, printer, and wearable lights totaling \$1,904.90. Commissioner Henry seconded the motion, the motion carries.

8. Consideration, discussion and any Approval of Bremond Volunteer Fire Department utilizing Insurance Funds to Purchase Equipment for New Tanker (Action Item)

Commissioner Henry makes a motion to approve Bremond VFD to use insurance funds to purchase equipment for new tanker. Commissioner Mathews seconded the motion, the motion carries.

9. Consideration, discussion and any approval of Bremond Volunteer Fire Department selling 2009 Tahoe (Command 40) to Robertson County EMS (Action Item)

Bremond VFD purchased the Tahoe with their own funds and want to sell it for \$2,500.

Commissioner Mathews makes a motion to approve Bremond VFD to sell 2009 Tahoe to Robertson County EMS for \$2,500 which will come out of RCEMS, Inc. bank account. Commissioner Henry seconded the motion, the motion carries.

10. Consideration, discussion and any Approval of Appropriate Expenditures for Volunteer Fire Departments, payment of approved expenditures for FY 2022-23 expenditures (Action Item)

Commissioner Barker makes a motion to approve Appropriate Expenditure for Volunteer Fire Departments, payment of approved expenditures for FY 2022-23 expenditures. Commissioner Mathews seconded the motion, the motion carries.

11. Consideration, discussion and any Approval for Payment of Robertson County Emergency Services District Monthly Expenses including payroll and RCEMS and Tower Expenses and Funds Transfer (Action Item)

Commissioner Barker makes a motion to approve Payment of Robertson County Emergency Services District monthly expenses including payroll, RCEMS, and tower expenses, and approval of \$305,000 transfer from Money Market account to Super Now account. Commissioner Henry seconded the motion, the motion carries.

12. Consideration, Discussion, and Any approval of transferring funds from Security Bank of Crawford to South Star Bank, Franklin (Action Item)

Moved to July agenda

13. Consideration, discussion and any approval of action needed to be taken by Carlton Law Firm PLLC on behalf of Robertson County Emergency Services District (Action Item)

- **Adopting Order Repealing Application of Exemption from Sales and Use Tax for Telecommunications Services (Action Item)**

Commissioner Barker makes a motion to approve repeal application of exemption from sales and use tax for telecommunication services and appropriate signatures. Commissioner Henry seconded the motion, the motion carries.

14. Consideration, Discussion and any approval of Robertson County Emergency Services District contracting HdL, Companies to Collect, Monitor and Reconcile Sales Tax (Action Item)

HdL will charge \$3,600 per year with a 35% recovery fee. Commissioner Barker makes a motion to approve Robertson County Emergency Services District to contract HdL companies to collect, monitor, and reconcile sales tax, upon attorney approval. Commissioner Henry seconded the motion, the motion carries.

15. Consideration, discussion and any approval of Robertson County Emergency Services District Subcommittee Recommendation for 2023 Employee Benefits package and items required for transition (Action Item)

- **Procedure for Standby events: Football Game, Rodeos, and PR Events**
- **Handbook**

- **Retirement Benefits: Health and Dental Insurance page 61 item 9**
- **Other Operational and Personnel Related Items**
Move to July agenda

16. Consideration and discussion of Robertson County dispatch and console updates (Action Item)

- **Adopt a Resolution for BVWAC in conjunction with all Robertson County and Robertson County Equipment**
Waiting for a quote from Texas Communications for receiver repairs. The board would like a county update at the next meeting. Resolution to BVWAC was not ready.

17. Consideration, discussion and Any Approval of replacing Tower Building at the Recommendation of Jim Sheldon, Texas Communications (Action Item)

Jim Sheldon recommends a new building at the tower due to ice storm damage, rather than repairing current building. The board wants to see the quote for the new building.

18. Consideration, Discussion and Any Approval of Updating the Interlocal Agreement Between Robertson County ESD dba Robertson County EMS and Robertson County for Granted Medical Equipment (Action Item)

County purchased equipment for RCEMS Inc. with Covid money, and the county wants a new agreement with Robertson County ESD dba Robertson County EMS. Commissioner Henry makes a motion to authorize appropriate officers to sign a new agreement between RCESD dba RCEMS and Robertson County for granted medical equipment. Commissioner Barker seconded the motion, the motion carries.

19. Schedule Robertson County Emergency Services District Fiscal Year 2022 Site Visits (Action Item)

- **Reschedule of VFD site visits**
No need to reschedule VFD site visits.

20. Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance, and personnel reports

- **McNeil Insurance will be visiting each department on June 23-25, 2023**
Blackjack – Fish fry went well.
Calvert – generator has been installed.
Easterly – new fire chief and secretary treasurer.
No reports from others.

21. Reports from Robertson County EMS including any financial, performance, training, equipment, operations, compliance and personnel reports

New monthly report was made available to Commissioners.

22. EXECUTIVE SESSION

- **Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney**
- **Announcement of time and date closed meeting (executive session) for this matter ends and reconvene in open session.**
- **The Robertson County EMERGENCY SERVICES DISTRICT reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)**

No need for executive session.

23. RECONVENE INTO REGULAR SESSION

- **The Robertson County EMERGENCY SERVICES DISTRICT will reconvene in a public meeting to discuss and take action on related matters.**

24. Adjourn

President Robert Yezak makes a motion to adjourn at 7:31 pm. No opposition, meeting was adjourned.

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

Next Monthly Board Meeting, Emergency Services District July 11, 2023