

Robertson County Emergency Services District
Board of Commissioners
Monthly Meeting
October 10, 2023 @ 7:15 p.m.
RCESD/EMS Office
287 Cooks Lane, Franklin, TX 77856

1. Call Meeting to Order
2. Public Comments
3. Consideration, discussion, and any approval of September 2023 **Minutes** (Action Item)
4. Consideration, discussion, and any approval of September 2023 Financial Report (Action Item)
 - Emergicon Collections and Write-Off Reports
 - CitiBank Credit Card Statements
5. Consideration, discussion and any approval of RESOLUTION DESIGNATING ONE OR MORE BANKS TO SERVE AS DEPOSITORIES FOR ROBERTSON COUNTY EMERGENCY SERVICES DISTRICT FUNDS PURSUANT TO TEXAS HEALTH AND SAFETY CODE SECTION 775.072 (Action Item)
6. Consideration, discussion and any approval of Robertson County Emergency Services District taking action on items for Texas Comptroller of Public Accounts for Sales Tax Collections (Action Item)
 - Opening a Bank Account for Sales Tax Revenue
 - Complete Direct Deposit Authorization Form and authorize signature(s)
 - Authorize Enrollment to Receive Electronic Paid-up and Delinquent Reports
 - Review and Approve final Sales Tax Entity Report
7. Consideration, discussion, and any approval of **Reserve Funding Request** of Volunteer Fire Departments to include funding adjustment (Action Item)
 - Bremond VFD new vehicle 90/10 grant totaling \$467,000
8. Consideration, discussion, and any approval of **FY2022-23 Budget Adjustments** (Action Item)
 - None
9. Consideration, discussion, and any approval of **Requests for Preapproval** of Expenditures of Volunteer Fire Departments (Action Item)
 - Blackjack VFD Katy Fire School Travel Preapproval totaling \$4,217.90
 - Hearne VFD purchase of reel moto totaling \$466.67
 - Robertson County EMS purchase of computers, server equipment, webcam, AC unit, and safety gear totaling \$32,609.22
10. Consideration, discussion and any **Approval of Appropriate Expenditures for Volunteer Fire Departments**, payment of approved expenditures for FY 2022-23 expenditures (Action Item)
11. Consideration, discussion and any **Approval for Payment of Robertson County Emergency Services District** Monthly Expenses including payroll and RCEMS and Tower Expenses and Funds Transfer (Action Item)
12. Consideration, discussion and any Approval of Robertson County Emergency Services District engagement with Jaylen Boles as Human Resources Consultant and authorize signatures (Action Item)
13. Consideration, Discussion and any Approval of Robertson County Emergency Services District Subcommittee Recommendation for 2023 Employee Benefits package and items required for transition (Action Item)
 - Handbook
 - Recommendations by HR
 - Other Operational and Personnel Related Items
 - Employee Medical Leave

14. Consideration, discussion and any action regarding the ownership, use and rental of buildings and property of Robertson County Emergency Services District and/or Volunteer Fire Departments in Robertson County, Texas, insurance on buildings and property and activities thereon, issues regarding use of property and buildings by governmental supported users and/or non-governmental supported users, determination of rental rates, determination of selection of non-governmental supported users of property and buildings, operational viability of property and buildings when used by governmental supported users and/or non-governmental supported users of property and buildings (Action Item)
15. Consideration, discussion and any Approval of Robertson County Emergency Medical Services Purging Computers (Action Item)
16. Consideration, discussion and any Approval of Robertson County Emergency Services District Adopting Electronic Records Management Policy (Action Item)
17. Consideration, Discussion and any Approval of Volunteer Fire Departments Completing Risk Management Recommendations from ESIP (Action Item)
18. Consideration, Discussion and any Approval of Robertson County tower and communications updates (Action Item)
 - Adopt a Resolution for BVWAC in conjunction with all Robertson County and Robertson County Equipment
19. Consideration, Discussion and Any Approval of Updating the Interlocal Agreement Between Robertson County ESD dba Robertson County EMS and Robertson County for Granted Medical Equipment (Action Item)
20. Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance, and personnel reports
21. Reports from Robertson County EMS including any financial, performance, training, equipment, operations, compliance and personnel reports
22. EXECUTIVE SESSION
 - Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney
 - Announcement of time and date closed meeting (executive session) for this matter ends and reconvene in open session.
 - The Robertson County EMERGENCY SERVICES DISTRICT reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)
23. RECONVENE INTO REGULAR SESSION
 - The Robertson County EMERGENCY SERVICES DISTRICT will reconvene in a public meeting to discuss and take action on related matters.
24. Adjourn

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).